

WOLVERHAMPTON CHILDREN'S TRUST
CHILDREN'S TRUST BOARD
 Minutes of meeting held on 18th March 2015
 Civic Centre

Item	Notes	<u>Action</u>
	<p>Present</p> <p>Councillor Val Gibson (Chair) – WCC Steven Marshall (Vice – Chair) - CCG Ros Jervis – WCC, Public Health Kush Patel - WCC Superintendent O’Hara – West Midlands Police Clare Boliver – Wolverhampton College Emma Bennett – WCC Linda Sanders – WCC Maria McGuffey – CCG Mary C Keelan –Our Lady and St Chad Catholic Sports College/Secondary Head Teachers Sarah Fellows - CCG Ann-Marie Fox (Minutes Taker) - WCC Safeguarding</p>	
1.	<p>Welcome, Apologies, Introductions</p> <p>Apologies were received from:</p> <p>Tim Johnson - WCC Jim McElligott – WCC</p>	
2.	<p>Declarations of interest:</p> <ul style="list-style-type: none"> • None. 	
3.	<p>Minutes of the meeting held on 17th December 2014</p> <ul style="list-style-type: none"> • Agreed as a true record • Mary Keelan did not receive the papers <p>Action: Add Mary Keelan to distribution list.</p> <p>Matters Arising</p> <ul style="list-style-type: none"> • Balance score card to be developed and other agencies to contribute to the work under the Early Help Plan. Actioned. • Terms of reference are to be revised as suggested in report and Gillian 	

	<p>Ming's membership to CTB to be updated. Actioned.</p> <ul style="list-style-type: none"> • Report to be presented to the Early Help Board in January for progression. A progress report to be presented to CTB in March regarding all issues discussed. Actioned. • It was agreed as a group that early intervention needs to take place and somebody needs to take responsibility. Action: Update required from Dr Higgins. 	
<p>4.</p>	<p>CCG – update on developments relating to children and young people</p> <p><u>Sarah Fellows</u></p> <ul style="list-style-type: none"> • Sarah Fellows presented a summary of the report provided regarding key developments of the CCG commissioning of mental health services for children and adolescents (CAMHS), Looked After Children (LAC) and children with Special Educational Needs and Disabilities (SEND). Developing a threshold for CAMHS for individuals up to 21 years old with complex needs, e.g. Aspergers, ADHD. There has been a successful expression of interest to NHS England. Continuing to work with partners regarding prevention and resilience building. <p><u>Maria McGuffey</u></p> <ul style="list-style-type: none"> • Maria McGuffey presented a summary of the report provided regarding commissioning services and care pathways for LAC, including those placed in specialist educational, residential, shared care or foster care out of area placements. BCPFT are to commence a health review of children and young people with specialist health, educational and care needs. Priority to reduce the number of children going out of area through tripartite funding. Identified gaps with regards to Looked After Nurse and Looked After Doctor. • Identified that the 0-25 Children and Young Adult Service Working Model (Appendix 2) requires amendments with regards to MAST. Discussion regarding Tier 2. There is a variation of quality of activities on the ground. Discussion regarding ways of working collaboratively. • Case review of all LAC from 1st January to 29th February 2015. A third of all LAC come through PPO. Joint workshops with the Police have been successful. • CCG are working closely with partners to implement key requirements of the new legislation (Children & Families Act 2014) and shape the local JSNA in respect of children and young people with disabilities aged 0-25 years. Implementation of new 0-25 years education, health and care (EHC) plans for those with more complex needs (to replace statementing). • SEND Strategy to be developed with a deadline of end of March, however, this deadline will not be met. • Personal Budgets available from 1st April 2015. • CCG went live with the Local Offer on 1st September 2014. Consulted Changing Young Lives, they came up with imaginative ways of improving the Local Offer, for example, development of an App. The feedback inspection framework is being developed. • There are issues regarding information sharing protocol for health data with regards to JSNA. Coventry Council use CSU. Development of the JSNA and 	

	<p>SEND Strategy is ongoing.</p> <p>Action: Emotional Health and Wellbeing Group to consider the way forward overseeing Tier 2.</p> <p>Action: Due to absence of information sharing protocol, escalation to Ministers is required.</p> <p>Action: SEND Strategy Group to provide a twice yearly report to the Children’s Trust Board.</p>	
5.	<p>Children, Young People & Families Plan – performance framework update</p> <p><u>Kush Patel</u></p> <ul style="list-style-type: none"> • Current indicators are being evaluated and the Children’s Trust Executive Group are tasked with evaluating the indicators and SEND. <p>Action: The Children’s Trust Executive Group to present a report to the next Children’s Trust Board Meeting.</p>	
6.	<p>CTB Annual Report update</p> <p><u>Kush Patel</u></p> <ul style="list-style-type: none"> • There was a delay in the launch. There are no annual priorities within the 10 Year Plan. Kush Patel suggested a minimum of four annual targets. It was agreed a special meeting will be convened to discuss the priorities. • It was agreed that the example of Kirklees Annual Trust Board Development (Appendix 2) was helpful as it fits with the plan. <p>Action: A special meeting to be convened to discuss the priorities. Kush Patel to circulate suggested priorities for consideration prior to the meeting.</p>	
7.	<p>Progress with Families r First</p> <ul style="list-style-type: none"> • Emma Bennett presented a summary of the report with updates on the work taking place under the FrF programme, highlighting the progress made and challenges. • Numbers of LAC has been analysed. There is tracking of care planning and the Panels are to ensure care plans are moving in a timely manner. • There are 14 job vacancies at present. A recruitment fair is taking place today and another local fair next week. • With regards to new children’s homes opening, there is no control of this and this raises issues regarding CSE. This will be raised by Superintendent O’Hara at the Strategic CSE Board. 	
8.	<p>Frontline Practice Discussion</p> <ul style="list-style-type: none"> • The group discussed a case study at length. 	

	Action: Case study to be considered at the CAMHS Strategy Group.	
9.	<p>AOB</p> <p>Reports for information:</p> <ul style="list-style-type: none"> • Key messages from the Children’s Trust Executive Board – Action: Kush Patel to circulate. • Key messages from the Health & Wellbeing Board – This was held on the 4th March and minutes are not available at present. It was suggested that the Children’s Trust Board meeting takes place before the next Health & Wellbeing Board. The meeting schedule will be re-evaluated. <p>Children’s Trust Board Newsletter</p> <ul style="list-style-type: none"> • It was suggested that photographs of the Children’s Trust Board members could be added to the newsletter. This was agreed by all. 	
10.	<p>Date of Next Meeting:</p> <p>Wednesday 17th June 2015, 2 pm – 4 pm. Committee Room 2 Civic Centre.</p> <p>The Chair thanked everyone for their attendance and authors of reports and the case study. Meeting closed at 4pm.</p>	

Action	Responsibility	Completion date
Add Mary Keelan to distribution list.		
Update required from Dr Higgins with regards to action from the meeting on 17/12/14.	Dr Higgins	
Emotional Health and Wellbeing Group to consider the way forward overseeing Tier 2.		
Due to absence of information sharing protocol, escalation to Ministers is required.		
SEND Strategy Group to provide a twice yearly report to the Children’s Trust Board.		
The Children’s Trust Executive Group to present a report to the next Children’s Trust Board Meeting.		
A special meeting to be convened to discuss the priorities. Kush Patel to circulate suggested priorities for consideration prior to the meeting.		
Case study to be considered at the CAMHS Strategy Group.		
Photographs of Children's Trust Board Members to be added to newsletter.		